

GFWC Woman's Club of Indio

Standing Rules

Revised August 10, 2020

Approved August 31, 2020

1. Regular program and business meetings of GFWC Woman's Club of Indio shall be held on the first Wednesday or Thursday of the month at 12 noon or 5:30 p.m. The club will not hold general meetings during the months of June, July, August, and September.
2. Members are requested to notify the Corresponding Secretary of any illness or death of a member.
3. Members are to attend all meetings, functions, and fundraisers given under the auspices of GFWC Woman's Club of Indio to the best of their ability.
4. Membership personal information, including the club roster, is the property of GFWC Woman's Club of Indio and may not be distributed or used by any person or business outside GFWC Woman's Club of Indio.
5. A Nominating Committee shall consist of one (1) board appointed member who shall act as Chair and two (2) members at large.
 - a. The Committee shall be elected at the February General meeting of (even numbered) election years.
 - b. The Committee shall publish the slate of officers in March and designate a vote tabulator who may be any member not on the slate of nominees.
 - c. At the April meeting, the President shall call for nominations from the floor prior to the vote being taken. The vote shall be made on written ballots listing the Nominees from the published slate along with space for Nominees from the floor and write-in Nominees.
 - d. The vote may be conducted in person or by electronic methods, with printed ballots mailed to members with no email. Members shall have no less than ten (10) days to return (or post) ballots to the tabulator.
 - e. Newly elected officers shall be installed at the May meeting of that year.

6. A member should have either served on the Board, or served as a committee chairman, for a minimum of two (2) years to qualify for the office of President
7. Monthly meeting costs include a meal. Meal reservations are required and shall be made by a club member only. Reservations are to be made by the Sunday prior to the monthly meeting. Members shall be liable for the cost of the reserved meal and shall be billed if the reservation is not cancelled forty-eight (48) hours prior to the meeting.
8. Payments by credit cards or PayPal for meetings, annual dues, and fundraisers shall have an additional surcharge.
9. A member's failure to pay for three (3) meal reservations, may result in the loss of membership.
10. A member may not invite the same visitor to more than two General Meetings unless that visitor has applied for membership.
11. Annual dues of \$100 shall be due and payable to the Treasurer beginning January 1st and are delinquent as of the last day of February. If a member does not respond to the notices of delinquency, the member may be removed from the membership roster.
12. New members shall pay the processing fee of \$25 and dues of \$100 when joining in the months of January through September. Members joining in October, November, or December shall pay the processing fee of \$25 and dues of \$100 upon joining and shall pay current Federation fees in the following January. They shall not be required to pay \$100 dues for the new year.
13. The fiscal year shall be June 1st to May 31st.
14. Bylaws, Standing Rules, minutes, reports, newsletters, and other documents such as fundraiser programs and photo yearbooks, shall be archived in the Coachella Valley History Museum.
15. Adoption of Standing Rules amendments shall require previous notice of proposed amendments and at least a two-thirds vote of the membership, or a majority of members, in attendance if a quorum is met.