

CALIFORNIA FEDERATION OF WOMEN'S CLUBS

GFWC Woman's Club of Indio

Standing Rules

As Amended October 4, 2023

1. Regular program and business meetings of GFWC Woman's Club of Indio shall be held on the first Wednesday or Thursday of the month at 12 noon or 5:30 p.m. The club will not hold general meetings during the months of June, July, August, and September.
2. Members are requested to notify the Corresponding Secretary of any illness or death of a member.
3. Members are to attend all meetings, functions, and fundraisers given under the auspices of GFWC Woman's Club of Indio to the best of their abilities.
4. Membership personal information, including the club roster, is the property of GFWC Woman's Club of Indio and may not be distributed or used by any person or business outside GFWC Woman's Club of Indio.
5. A Nominating Committee shall consist of one (1) board appointed member who shall act as Chair and two (2) members at large.
 - a. The Committee shall be elected at the February General meeting of election (even numbered) years.
 - b. The Committee shall publish the slate of officers in March and designate a vote tabulator who may be any member not on the slate of nominees.
 - c. Each Candidate will submit a Candidate Statement. See addendum for template.
 - d. At the April meeting, the President shall call for nominations from the floor prior to the vote being taken. For floor nominees, the candidate will make an oral presentation addressing the points outlined in the Candidate Statement lasting no longer than three minutes. The vote shall be made on written ballots listing the nominees from the published slate along with space for nominees from the floor. Write-in candidates will not be recognized.

- e. The vote may be conducted in person or by electronic methods, with printed ballots mailed to members with no email. members shall have no less than ten (10) days to return (or post) ballots to the tabulator.
 - f. Newly elected officers shall be installed at the May or October meeting, at the incoming President's discretion.
6. A member should have served on the Board for a minimum of two (2) years to qualify for the office of President. To be eligible for all other board roles, members should be in good standing, have been an active member for more than one (1) year, and/or have proven board experience. Board members are expected to attend all board meetings unless excused by the President.
 7. Monthly meeting costs include a meal. Meal reservations are required and shall be made by a club member only. Reservations are to be made by the Sunday prior to the monthly meeting. Members shall be liable for the cost of the reserved meal and shall be billed if the reservation is not canceled by Sunday at 5:00 p.m. prior to the meeting. .
 8. Payments by credit cards or PayPal for meetings, annual dues, and fundraisers may have an additional surcharge at the discretion of the Board.
 9. A member's failure to pay for three (3) meal reservations, may result in the loss of membership.
 10. A member may not invite the same visitor to more than two General Meetings unless that visitor has applied for membership.
 11. Annual dues of \$100 shall be due and payable to the Treasurer beginning January 1st and are delinquent as of the last day of February. If a member does not respond to the notices of delinquency, the member will be removed from the membership roster effective March 1st, unless granted an extension For active members over the age of 85 with at least 10 years membership in good standing, dues will be waived.
 12. New members shall pay annual dues of \$100 on joining. Members joining in October, November, or December will have their annual dues waived the following January but must pay Federation dues in January of the new year.
 13. The fiscal year shall be June 1st to May 31st.
 14. Bylaws, Standing Rules, minutes, reports, newsletters, and other documents such as fundraiser programs and photo yearbooks, shall be archived in the Coachella Valley History Museum.

15. Adoption of Standing Rules amendments shall require previous notice of proposed amendments and a majority vote of members in attendance if a quorum is met.

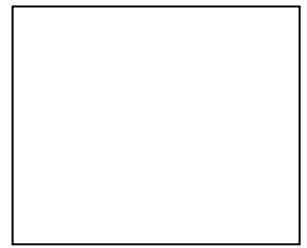
16. Board members, delegates and a club LEADS representative attending Federation Conferences and Conventions (District, Area, CFWC, Region, or GFWC) may request compensation for eligible expenses for one Federation event per club year, not to exceed \$500. Items eligible for reimbursement include registration fees, mileage at the current charitable organization rate, 50% of airfare, 50% of meal costs (excluding alcohol), and 50% of room costs. The request for reimbursement is to be made within 30 days of the expenditure. Requests for reimbursement will be presented to the Board for consideration and will be contingent upon available club funds.

Addendum begins on following page



20yy – 20yy Candidate Statement

Name: _____



Your Picture

I am running for the office of _____

Instructions: Please Print Clearly or Use Minimum 14 pt. Font/ 1 Page Maximum

Why I am running (up to 100 words):

Club/Federation Experience:

Education:

Professional Experience:

Community Involvement pertinent to the office being sought: